

**RULES OF ADMISSION**  
**of foreign citizens for postgraduate study for a Ph.D.**  
**at the Taras Shevchenko National University of Kyiv**  
**in 2017**

**§ 1. Requirements for the foreign applicants' level of education**

Foreign citizens who have received a master's degree or an educational and qualification level of a specialist shall be admitted for full-time and part-time postgraduate study for obtaining a doctorate on a competitive basis.

Preparation of foreign citizens in postgraduate study of the University is carried out at the expense of:

- state order (quota of the Ministry of Education and Science of Ukraine);
- international treaties concluded with higher educational institutions;
- legal entities and individuals (on the terms of the contract) - in excess of the state order.

The list of areas of knowledge and specialities for which the admission of foreign citizens for training is announced, the license volume and the standard terms of training for obtaining a doctoral degree are presented in **Appendix 1**.

Full-time foreign postgraduate students:

- shall obtain an academic scholarship in the case of enrollment for training under the state order in accordance with the current legislation of Ukraine; and
- shall be provided with a room in a residence hall for unmarried.
- Part-time foreign postgraduate students shall use privileges in accordance with the current legislation of Ukraine.
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The term of postgraduate study shall not exceed 4 years.

**§ 2. Terms of acceptance of applications and documents, passing the entrance examinations, competitive selection and admission to training**

1. The working schedule of the selection committee of the preparatory department for the training of foreign citizens: Daily, except Saturday and Sunday, from 9<sup>00</sup> to 17<sup>00</sup>.

2. In accordance with the order of the Ministry of Education and Science of Ukraine No. 1541 of November 25, 2013 "Some issues of the organization of recruitment and training (internships) of foreigners and stateless persons", the reception of applications and documents from foreign citizens, interviewing and enrolling in fulltime and part-time postgraduate studies shall be performed during the academic year.

### Stages of the entrance campaign

Start of acceptance of applications and documents	from August 01 2017
End of acceptance of applications and documents	June 15, 2018, at 17 <sup>00</sup>
Terms of entrance examinations	September 7, 2017 - June 28, 2018
Deadlines for enrolling the students entering under the state order	Since the date of the second interview
Admission terms for applicants at the expense of individuals and legal entities, at the expense of the targeted preferential government loans;	Since the date of the second interview
Start of postgraduate studies	From the date of enrollment for study

### § 3. Procedure of acceptance of applications and documents

1. Foreign applicants for postgraduate studies shall submit the following documents:

- Application addressed to the rector of the university;
- 10 photos 3x4;
- List of published scientific works and inventions; print out of published articles/theses (if available);
- Research proposal on the speciality chosen;
- Medical certificate on the state of health under form No. 086/o or a similar medical document (certificate) on the state of health certified by the official health authority of the country from which the foreign applicant arrived, not earlier than two months before the foreign applicant's departure for training in Ukraine;
- Certified copy of the diploma and supplement to the graduate diploma, a document on the previously obtained educational (educational and qualification) level and the annex thereto;
- Recommendation of the Academic Council of the higher educational institution (if available).

Documents on education must be certified in the country of their issuance in a way that is officially used in this country for such certification and legalized by the relevant foreign institution of Ukraine, unless otherwise stipulated by international treaties of Ukraine, and shall be submitted along with translations into Ukrainian with notarization. Citizens of the countries which are the parties to the Convention, abolishing the requirement for the legalization of foreign official documents (The Hague, 1961) shall be exempted from legalization of these documents. Documents issued in the countries which are the parties to the Convention on Legal Assistance and Legal Relations in

Civil, Family and Criminal Matters (Minsk, 1993) do not require legalization and apostille.

According to the Rules of Recognition of Academic Degrees Acquired at Foreign Educational Institutions adopted by the Order of the Ministry of Education and Science of Ukraine No. 504 of 05/05/2015, the documents of higher education, if received abroad, must undergo a procedure of recognition of educational level.

2. Passport and documents of education shall be submitted by foreign nationals personally.

3. The Admissions Commission of the University shall admit foreign nationals for the interview on the language and specialty on the basis of the documents submitted (the complete package as listed and on time) and may deny the applicant the admission to the interviews for the postgraduate training program on the ground of failure to submit documents listed in the Rules of Admission during the designated period.

4. Research proposal is a scientific text prepared by the foreign applicant for the postgraduate training program, which discusses the subject of the prospective dissertation, its topicality, development status in the national and foreign science, possible ways of solving the suggested tasks, etc.

The requirements to research proposals shall be suggested by the faculties/institutes according to the particularities of the specialty chosen by the applicant, and shall be approved by the academic councils of the faculties/institutes.

The evaluation of the research proposal (with its possible presentation upon the decision of the faculty/institute) shall take place at the interview on specialty as its part.

5. Foreign nationals that took the postgraduate training program tuition-free and did not defend their dissertation or were expelled shall be entitled to enroll into the postgraduate training program at the expense of individuals or corporate entities.

#### **§ 4. Conducting interviews and enrolment**

1. Foreign applicants for the postgraduate training program of the University shall undergo the following interviews:

- on the Ukrainian (Russian or English) language according to the programs that correspond to Level B2 of Common European Framework levels.
- on specialty (within the scope of the higher educational standard for the Master's degree of the respective specialty);
- extra interviews, if necessary, for those who enroll into the postgraduate training program for the specialty other than the one stated in their Master's (Specialist's) degree certificate;

The interview procedure for the postgraduate training program shall be carried out in the following order: language, specialty, and extra interview (if necessary).

2. The interview on the Ukrainian (Russian and English) languages as a qualification examination (except for the programs where the foreign language is the specialty) shall be evaluated according to a two-level scale: "pass"/"fail". For this purpose:

- Minimal positive mark corresponding to level B2 shall be 60 points;

- The protocol for the foreign language shall register 0 (zero) in case the applicant received a mark less than 60 points, and 1 (one) in case the applicant received 60 or more points;
- The applicant which received 0 points at the language interview shall not be admitted to the next interview.

The programs of the interviews on the Ukrainian, Russian, and English languages shall be developed by the respective departments of foreign languages, approved by the decision of the academic councils of the faculties/institutes, and published on their web-sites four months before the start of the admissions process.

3. Foreign applicants who enroll into the postgraduate training program for the field of expertise (specialty) other than the one stated in their Master's (Specialist's) degree certificate, by the decision of the department and the postgraduate study department of the respective institute or faculty may be called for an extra interview.

The evaluation of the extra interview shall be evaluated according to a two-level scale: "pass"/"fail". In this case, if as a result of the interview the applicant receives "fail" the respective institute or faculty shall make a decision on the rejection to enroll the foreign national for the selected specialty. The programs of extra interviews shall be developed by the faculties/institutes and approved by the decision of the academic councils of the faculties/institutes.

4. The programs of specialty interviews shall be developed by the faculties/institutes, approved by the academic councils of the faculties/institutes, and published on their web sites four months before the start of the admissions process.

5. Re-interviews may not be allowed.

6. The enrollment in accordance with general practice shall be carried out based on the results of the interview and extra points awarded for academic excellence and scientific achievements (if any).

7. Foreign applicants for the postgraduate training program that successfully completed all their interviews shall be recommended for enrollment into the postgraduate training program of the educational and scientific program for the Doctor of Philosophy at the expense of individuals or corporate entities. The enrollment of foreign nationals at the expense of the government shall be carried out on the basis of quotas of the Ministry of Education and Science of Ukraine.

**Appendix 1 to the Rules of Admission**  
to the Postgraduate Training Program for the Doctor of Philosophy Degree  
at Taras Shevchenko National University of Kyiv in 2017

List of areas of expertise and specialties  
open for admissions to the postgraduate training program for the Doctor of Philosophy Degree

Address of Faculty Phone number	Area of expertise		Specialty		License amount	Normative training time		Tuition fee	
					Full-time/ Part-time	Full-time	Part-time	Full-time	Part-time
	Cipher	Name	Code	Name					
<b>Faculty of Mechanics and Mathematics</b> 4-e Akademika Glushkova Av., tel. 259-08-60 E-mail: <a href="mailto:decanat_mmf@univ.kiev.ua">decanat_mmf@univ.kiev.ua</a> Web: <a href="http://www.mechmat.univ.kiev.ua">www.mechmat.univ.kiev.ua</a>	11	Mathematics and statistics	111	Mathematics	<b>60</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			112	Statistics	<b>15</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			113	Applied mathematics	<b>10</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of Computer Sciences and Cybernetics</b> 4-d Akademika Glushkova Av., tel. 259-01-49 E-mail: <a href="mailto:dean@unicyb.kiev.ua">dean@unicyb.kiev.ua</a> Web: <a href="http://www.cyb.univ.kiev.ua">www.cyb.univ.kiev.ua</a>	11	Mathematics and statistics	113	Applied mathematics	<b>40</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
	12	Information technologies	121	Software engineering	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			122	Computer sciences	<b>70</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			124	System analysis	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>

Address of Faculty Phone number	Area of expertise		Specialty		License amount	Normative training time		Tuition fee	
	Cipher	Name	Code	Name	Mode of study				
					Full-time/ Part-time	Full-time	Part-time	Full-time	Part-time
<b>Faculty of Information Technologies</b> 81 Lomonosova Str., tel.521-32-77 E-mail: <a href="mailto:fit@univ.net.ua">fit@univ.net.ua</a> Web: <a href="http://www.fit.univ.kiev.ua">www.fit.univ.kiev.ua</a>	12	Information technologies	121	Software engineering	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			122	Computer sciences	<b>50</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of Physics</b> 4 Akademika Glushkova Av., tel. 526-14-78 E-mail: <a href="mailto:decanat209@gmail.com">decanat209@gmail.com</a> Web: <a href="http://www.phys.univ.kiev.ua">www.phys.univ.kiev.ua</a>	10	Natural sciences	104	Physics and astronomy	<b>60</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of Radio Physics, Electronics and Computer Systems</b> 4-g Akademika Glushkova Av., tel. 526-05-73 E-mail: <a href="mailto:chipa@univ.kiev.ua">chipa@univ.kiev.ua</a> Web: <a href="http://www.rex.knu.ua">www.rex.knu.ua</a>	10	Natural sciences	105	Applied physics and nanomaterials	<b>45</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
	12	Information technologies	123	Computer engineering	<b>19</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
	17	Electronics and telecommunications	172	Telecommunications and Radio Engineering	<b>25</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>

Address of Faculty Phone number	Area of expertise		Specialty		License amount	Normative training time		Tuition fee	
	Cipher	Name	Code	Name	Mode of study				
					Full-time/ Part-time	Full-time	Part-time	Full-time	Part-time
<b>Institute of High Technologies</b> 4-g Akademika Glushkova Av., tel. 526-05-73 E-mail: <a href="mailto:ihl@univ.net.ua">ihl@univ.net.ua</a> Web: <a href="http://ihl.univ.kiev.ua">ihl.univ.kiev.ua</a>	09	Biology	091	Biology	15	4	4	51000	38300
	10	Natural sciences	102	Chemistry	15	4	4	51000	38300
			105	Applied physics and nanomaterials	20	4	4	51000	38300
<b>Faculty of Chemistry</b> 62-aVolodymyrska Str., tel. 239-32-09 E-mail: <a href="mailto:dekanat(at)chem.knu.ua">dekanat(at)chem.knu.ua</a> Web: <a href="http://www.chem.univ.kiev.ua">www.chem.univ.kiev.ua</a>	10	Natural sciences	102	Chemistry	25	4	4	51000	38300
<b>ESC "Institute of Biology and Medicine"</b> 2 Akademika Glushkova Av., tel. 526-54-34 E-mail: <a href="mailto:decanat_bf@univ.kiev.ua">decanat_bf@univ.kiev.ua</a> Web: <a href="http://biology.univ.kiev.ua">biology.univ.kiev.ua</a>	09	Biology	091	Biology	105	4	4	51000	38300
	10	Natural sciences	101	Environmental studies	15	4	4	51000	38300

Address of Faculty Phone number	Area of expertise		Specialty		License amount	Normative training time		Tuition fee	
	Cipher	Name	Code	Name	Mode of study				
					Full-time/ Part-time	Full-time	Part-time	Full-time	Part-time
<b>ESI "Institute of Geology"</b> 90 Vasylkivska Str., tel. 521-33-38 E-mail: <a href="mailto:geol_decanat@univ.kiev.ua">geol_decanat@univ.kiev.ua</a> Web: <a href="http://www.geol.univ.kiev.ua">www.geol.univ.kiev.ua</a>	10	Natural sciences	103	Earth sciences	<b>50</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of History</b> 60Volodymyrska Str., tel. 234-09-71, 239-32-74 E-mail: <a href="mailto:history_dpt.head@univ.net.ua">history_dpt.head@univ.net.ua</a> Web: <a href="http://www.history.univ.kiev.ua">www.history.univ.kiev.ua</a>	03	Humanities	032	History and archeology	<b>70</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of Economics</b> 90-aVasylkivska Str., tel. 259-71-82 E-mail: <a href="mailto:decanat_econom@univ.kiev.ua">decanat_econom@univ.kiev.ua</a> Web: <a href="http://www.econom.univ.kiev.ua">www.econom.univ.kiev.ua</a>	05	Social and behavioral studies	051	Economics	<b>70</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
	07	Management and administration	071	Accounting and taxation	<b>15</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			072	Finance, banking and insurance	<b>25</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			073	Management	<b>15</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			075	Marketing	<b>20</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			076	Business, trade and exchange	<b>15</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of Philosophy</b> 60 Volodymyrska Str., tel. 239-31-92 E-mail: <a href="mailto:dean_phd@univ.kiev.ua">dean_phd@univ.kiev.ua</a> Web: <a href="http://www.philosophy.univ.kiev.ua">www.philosophy.univ.kiev.ua</a>	03	Humanities	031	Religious studies	<b>20</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			033	Philosophy	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			034	Cultural studies	<b>13</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			05	Social and behavioral studies	052	Political science	<b>40</b>	<b>4</b>	<b>4</b>
	28	Management and administration	281	Public administration	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>



Address of Faculty Phone number	Area of expertise		Specialty		License amount	Normative training time		Tuition fee	
	Cipher	Name	Code	Name	Mode of study				
					Full-time/ Part-time	Full-time	Part-time	Full-time	Part-time
<b>Institute of Philology</b> 14 Tarasa Shevchenka Blvd., tel. 239-34-89 E-mail: <a href="mailto:philology.knu@ukr.net">philology.knu@ukr.net</a> Web: <a href="http://www.philology.knu.ua">www.philology.knu.ua</a>	01	Education/Pedagogy	011	Education, pedagogy	<b>5</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
	03	Humanities	035	Philology	<b>38</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Institute of Journalism</b> 36/1 Melnykova Str., tel. 483-13-55 E-mail: <a href="mailto:journ@univ.kiev.ua">journ@univ.kiev.ua</a> Web: <a href="http://www.journ.univ.kiev.ua">www.journ.univ.kiev.ua</a>	06	Journalism	061	Journalism	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of Geography</b> 2-a Akademika Glushkova Av., tel. 521-33-61 E-mail: <a href="mailto:geography@univ.kiev.ua">geography@univ.kiev.ua</a> Web: <a href="http://www.geo.univ.kiev.ua">www.geo.univ.kiev.ua</a>	10	Natural sciences	103	Earth sciences	<b>50</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			106	Geography	<b>50</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
	24	Services	242	Tourism	<b>15</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of Law</b> 60Volodymyrska Str., tel.239-34-94 E-mail: <a href="mailto:femida_knu@ukr.net">femida_knu@ukr.net</a> Web: <a href="http://law.univ.kiev.ua">law.univ.kiev.ua</a>	08	Law	081	Law	<b>100</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>

Address of Faculty Phone number	Area of expertise		Specialty		License amount	Normative training time		Tuition fee	
	Cipher	Name	Code	Name	Mode of study				
					Full-time/ Part-time	Full-time	Part-time	Full-time	Part-time
<b>Faculty of Psychology</b> 2-a Akademika Glushkova Av., tel.521-33-49 E-mail: <a href="mailto:psy-univ@ukr.net">psy-univ@ukr.net</a> Web: <a href="http://www.psy.univ.kiev.ua">www.psy.univ.kiev.ua</a>	01	Education/Pedagogy	011	Education, pedagogy	<b>10</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
	05	Social and behavioral studies	053	Psychology	<b>25</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
	23	Social work	231	Social work	<b>7</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Faculty of Sociology</b> 4-d Akademika Glushkova Av., tel. 259-04-35 E-mail: <a href="mailto:office@soc.univ.kiev.ua">office@soc.univ.kiev.ua</a> Web: <a href="http://www.soc.univ.kiev.ua">www.soc.univ.kiev.ua</a>	05	Social and behavioral studies	054	Sociology	<b>50</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Institute of International Relations</b> 36/1 Melnykova Str., tel. 481-45-72 E-mail: <a href="mailto:office@iir.kiev.ua">office@iir.kiev.ua</a> Web: <a href="http://www.iir.edu.ua">www.iir.edu.ua</a>	29	International relation	291	International relations, public communications and regional studios	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			292	International economic relation	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
			293	International law	<b>30</b>	<b>4</b>	<b>4</b>	<b>51000</b>	<b>38300</b>
<b>Military Institute (Military postgraduate studies)</b> 8 Lomonosova Str., tel.521-32-89 (145) E-mail: <a href="mailto:abiturient_viknu@ukr.net">abiturient_viknu@ukr.net</a> Web: <a href="http://www.mil.univ.kiev.ua">www.mil.univ.kiev.ua</a>	05	Social and behavioral studies	053	Psychology		<b>4</b>			
	06	Journalism	061	Journalism		<b>4</b>			